

ROANOKE REGIONAL AIRPORT COMMISSION
SEPTEMBER 20, 2006
9:00 a.m.
REVISED TENTATIVE AGENDA FOR THE COMMISSION

1. Call to Order -- Roll Call

2. **CONSENT AGENDA**

C-1 Minutes of the regular monthly meeting held on August 16, 2006.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

C-2 Minutes of the special meeting held on August 30, 2006.

RECOMMENDED ACTION: Dispense with the reading thereof and approve as recorded.

C-3 Roanoke Regional Airport Commission September 2006 Air Service Update.

RECOMMENDED ACTION: Receive and file.

C-4 Roanoke Regional Airport Commission July 2006 Air Traffic Report.

RECOMMENDED ACTION: Receive and file.

C-5 Roanoke Regional Airport Commission Enplanement Survey conducted on Tuesday, July 25, 2006.

RECOMMENDED ACTION: Receive and file.

REGULAR AGENDA

3. Petitions and Communications: None

4. Video - Month In Review: None

5. Reports of Officers

A. Executive Director:

Items Recommended for Action:

1. A report from the Executive Director with regard to amending Fiscal Year 2006-2007 Operating and Capital Budget to reappropriate outstanding encumbrances as of June 30, 2006. **(Resolution No. 36-092006)**
2. A report from the Executive Director with regard to authorizing the consent to assignment by Midland Development Corporation of T-Hangar lease to BB&T for financing purposes. **(Resolution No. 37-092006)**
3. A report from the Executive Director with regard to authorizing Amendment No. 7 to Contract No. 3000 with Lockwood-Greene Engineering & Construction, Inc. for Professional Design and Bid Preparation Services Necessary for Airport Security Upgrade Project No. 2. **(Resolution No. 38-092006)**

4. A report from the Executive Director with regard to adopting policy statements regarding Tuition Assistance Program; Employee Assistance Program; Temporary Assignment; Previous Criminal Convictions and Alleged Criminal Activity; Recruitment, Hiring, and Employment; Probationary Employees; and Resignation of Employment. **(Resolution No. 39-092006)**

Briefings

5. A status report from the Executive Director with regard to procurement of insurance.
6. Departmental Report: None
7. Motions and Miscellaneous Business:
 - A. Comments by Executive Director.
 - B. Inquiries and/or Comments by Commission Members.
8. Reports of Airport Businesses.
9. Hearings of Citizens Upon Public Matters.
10. Adjourn

Individuals with disabilities who require special assistance or special arrangements in order to participate or attend Commission meetings are requested to provide adequate advance notice to the Commission Secretary at (540) 362-1999 so that reasonable efforts can be made to provide accommodations or adaptations.

In accordance with guidelines adopted by this Commission, please be advised that all speakers making presentations as part of the "Reports of Airport Businesses" and the "Hearings of Citizens Upon Public Matters" section of the agenda shall be confined to five minutes, unless additional time has been requested of and granted by the Commission, or unless such presentation is extended by reason of the Commission's request for additional information.